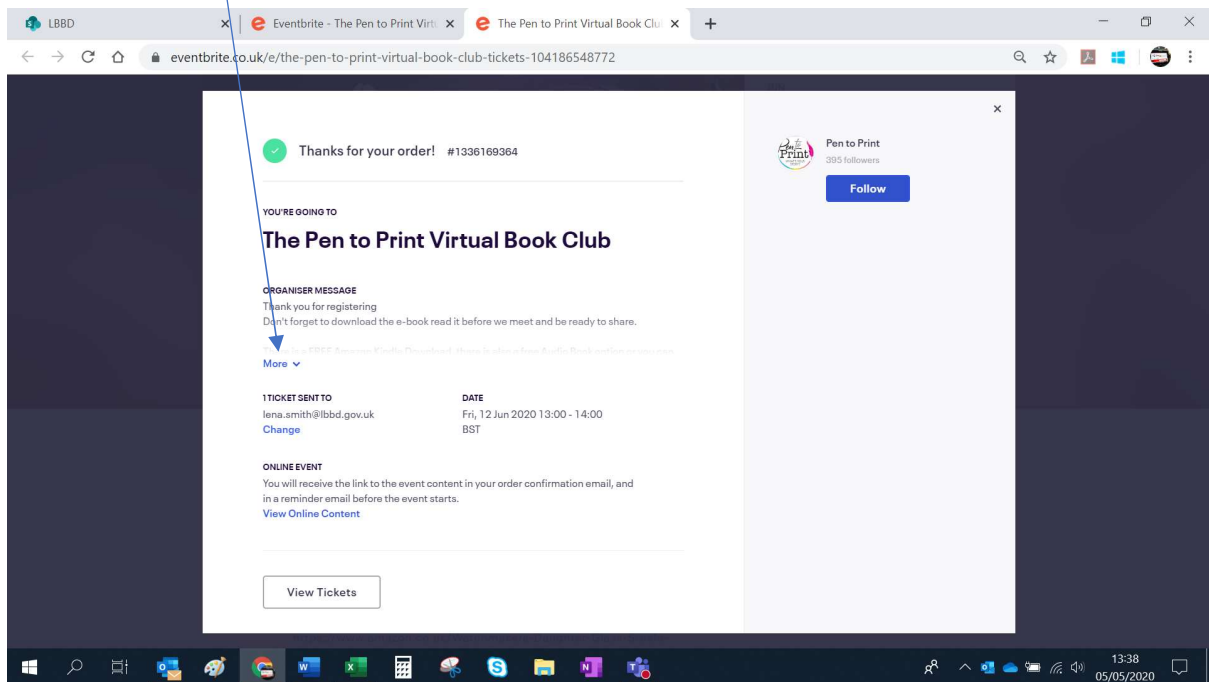


How to Guide to Accessing Our Online Events/Classes After Booking on Eventbrite.

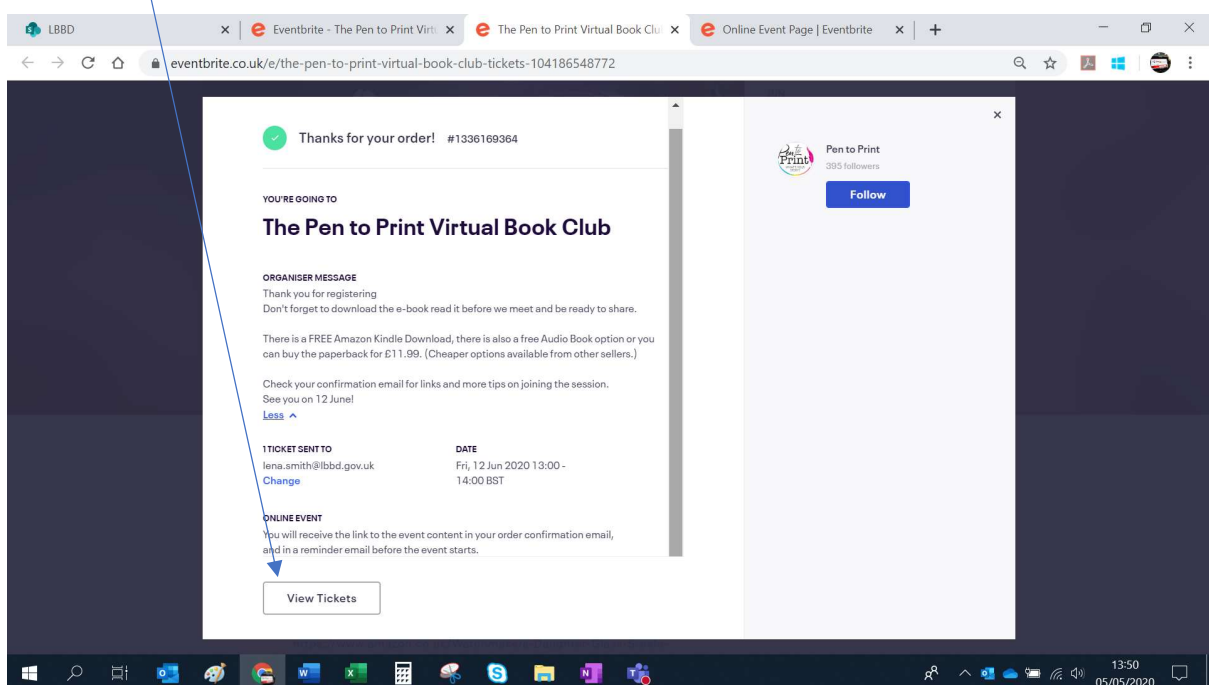
From the Booking Confirmation Screen there are two options

Option 1 Click **More**



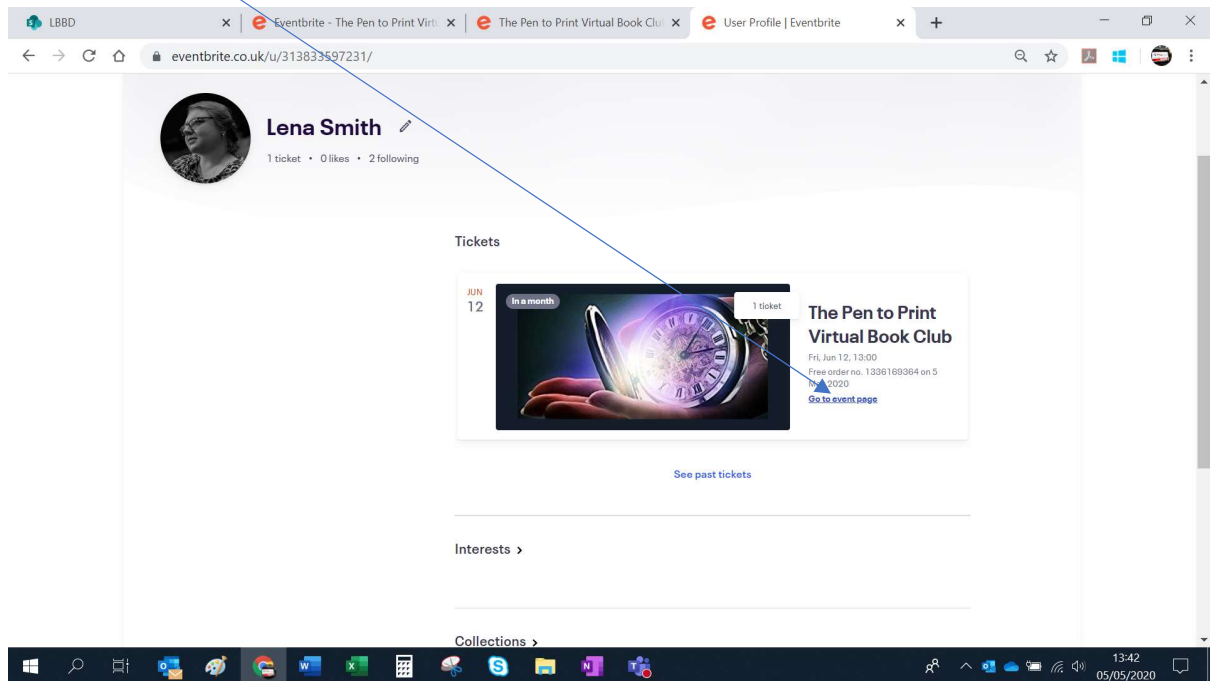
To See more of the message on the confirmation page.

Click **View Tickets**

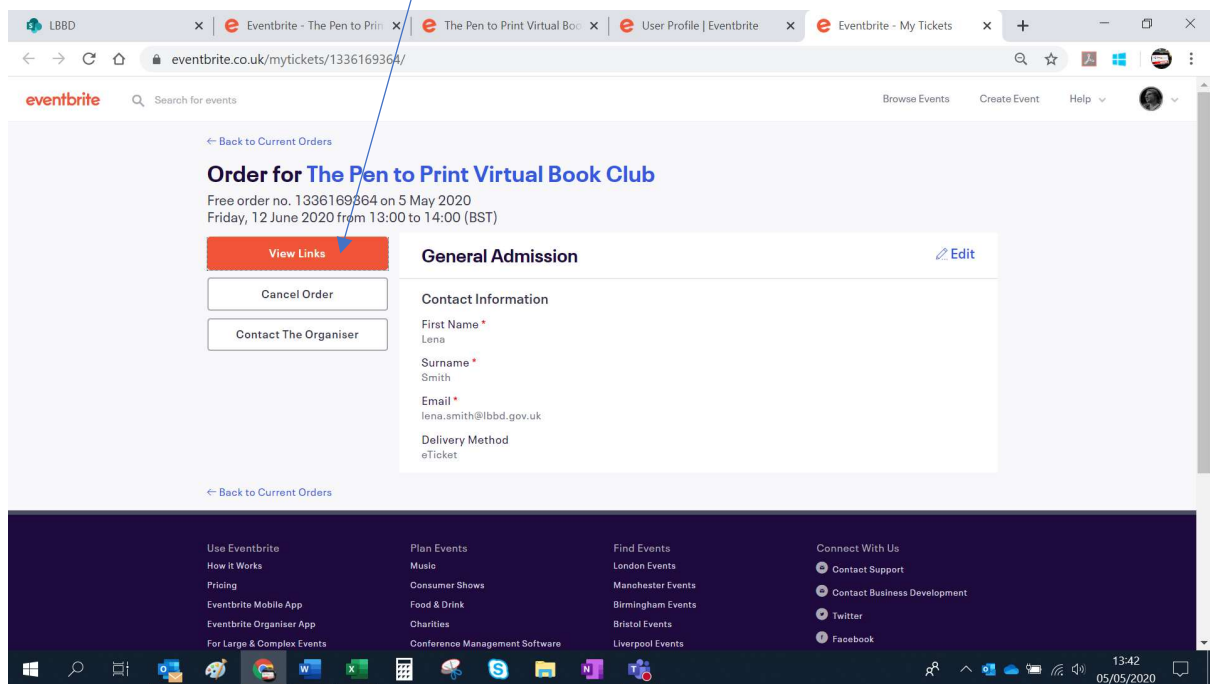


You will see the page below

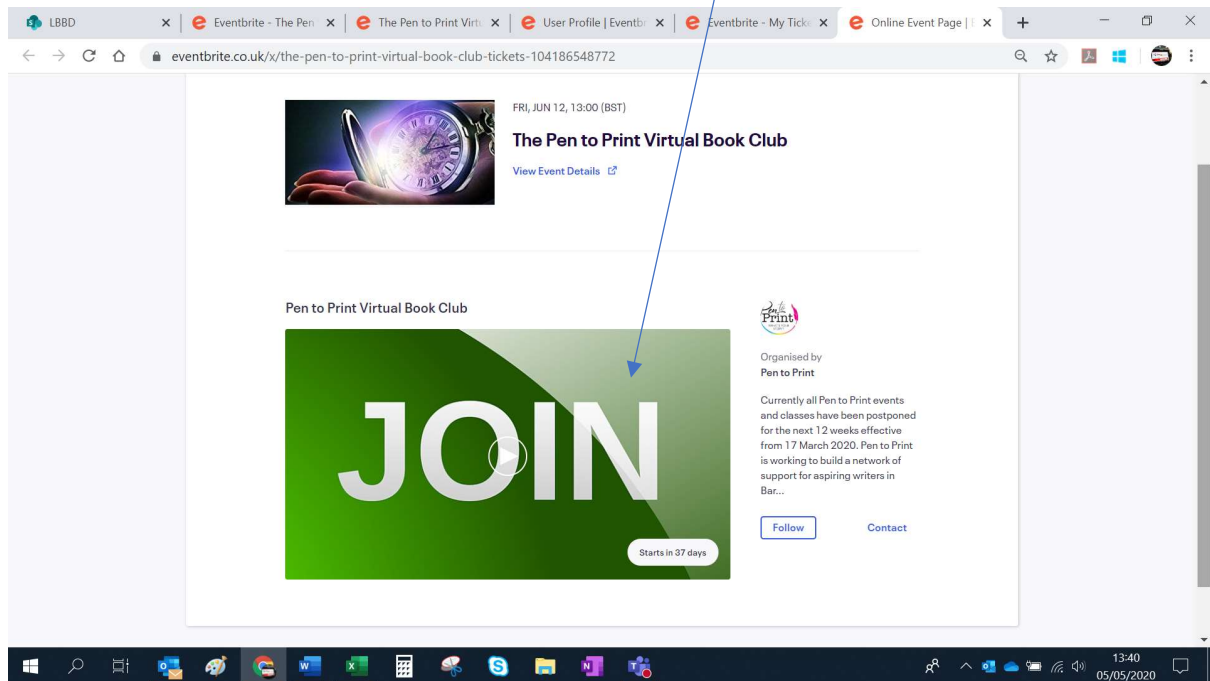
Click **Go to event Page**



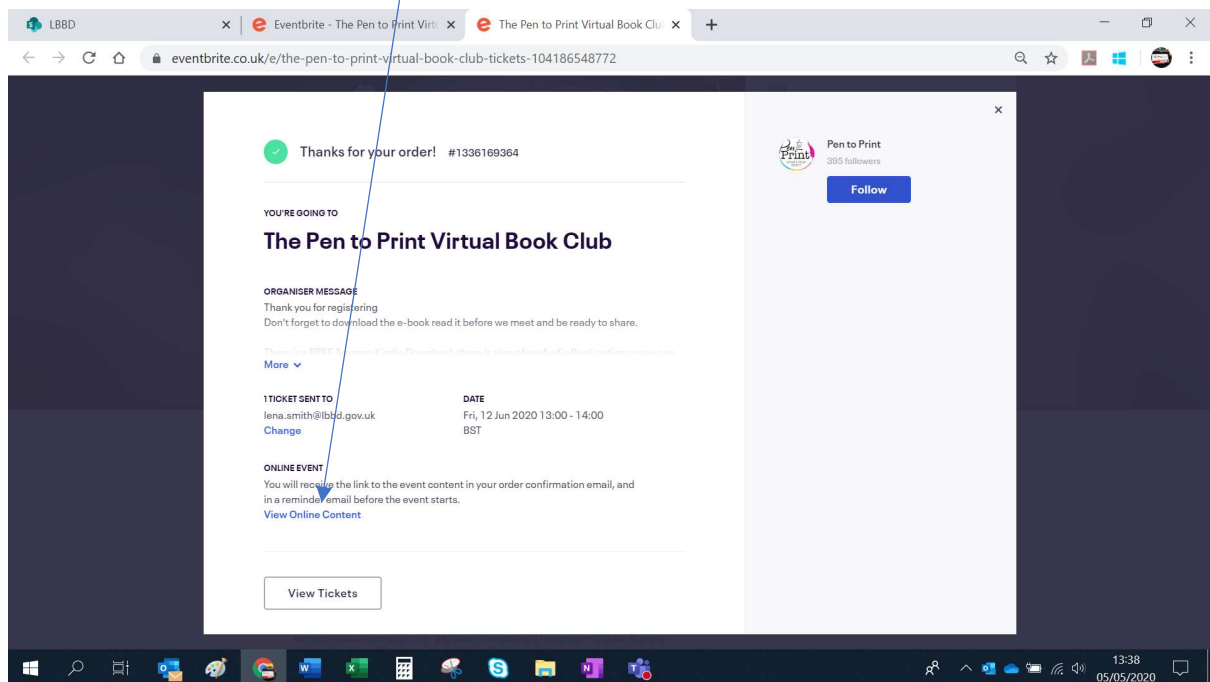
You will see this page Click **View Links**



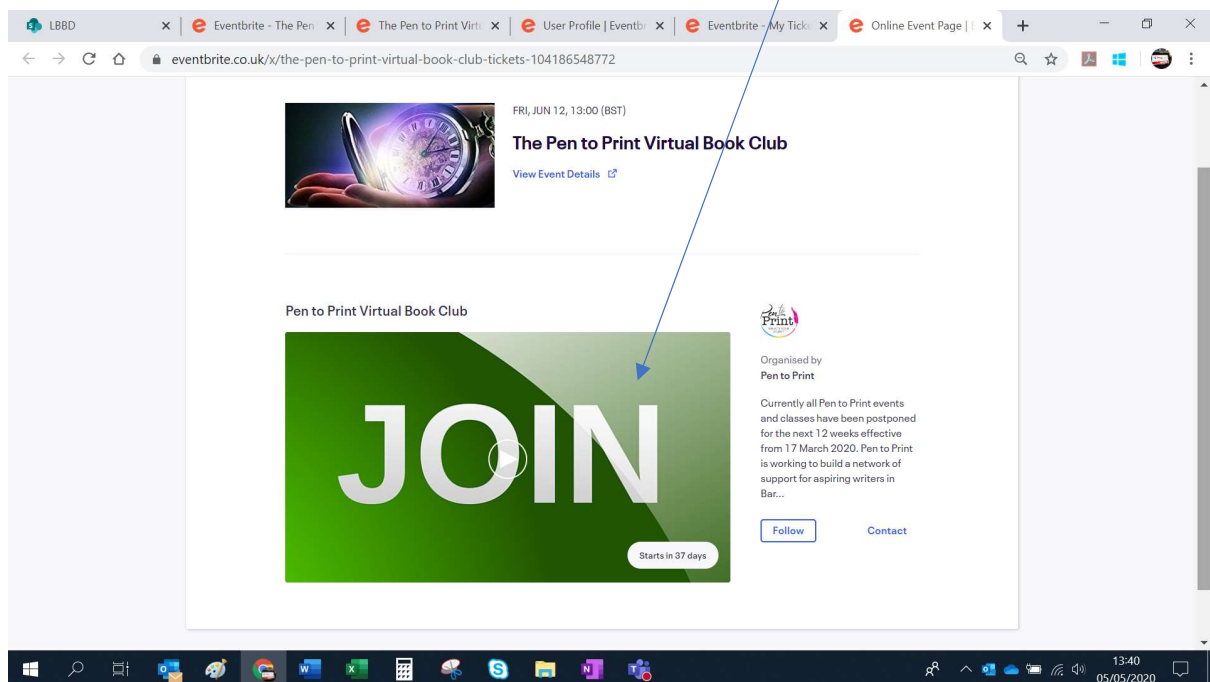
This will take you to the **Join Event Page** Click the **Video Link JOIN**



Option 2, Click **View Online Content**

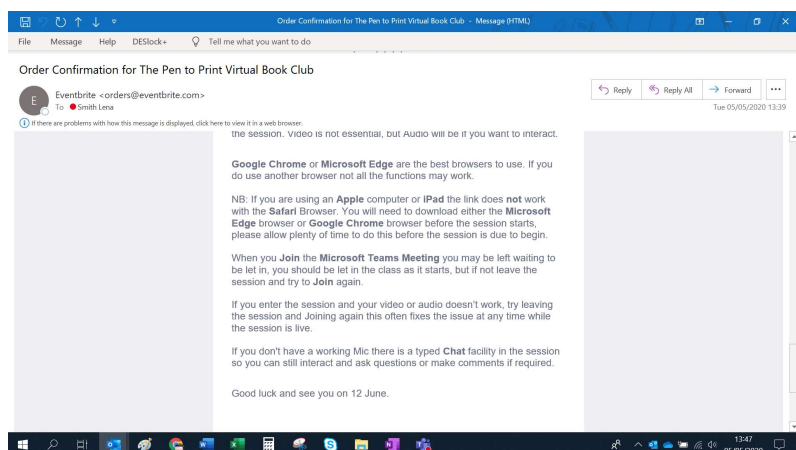
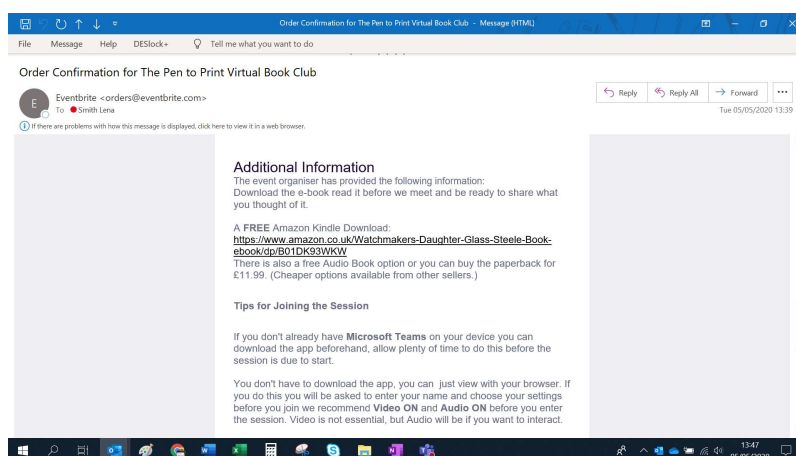
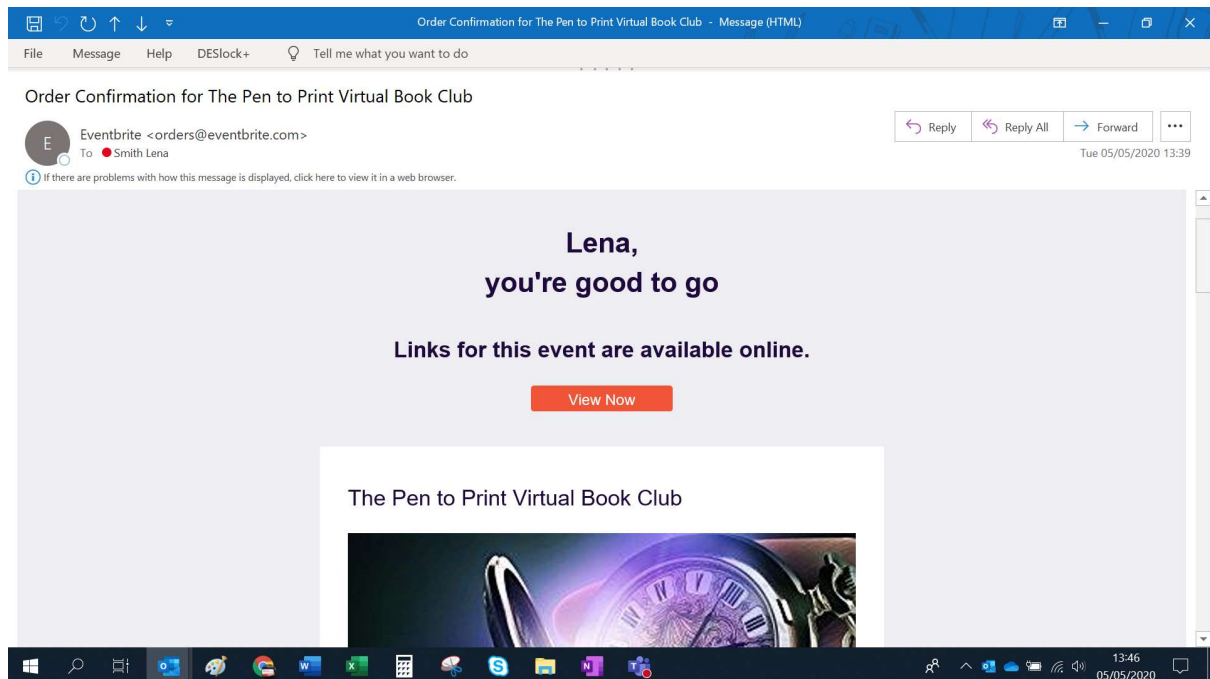


s will take you directly to the **Join Event** Page Click the **Video Link JOIN**



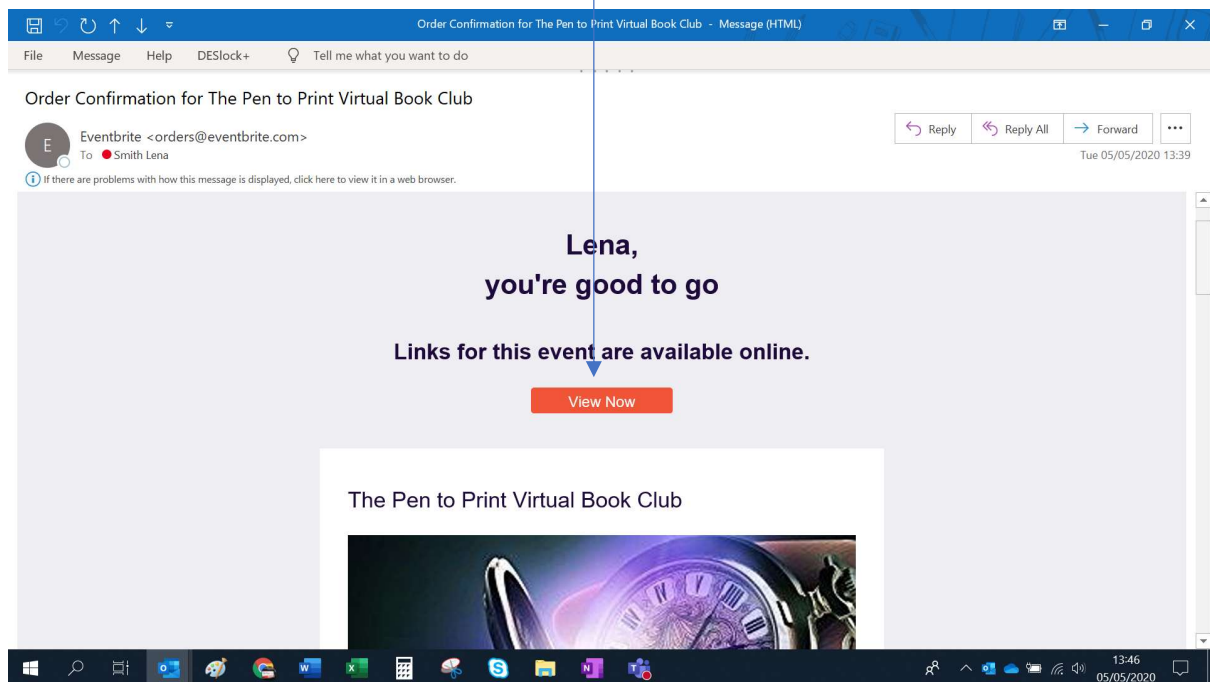
Join from your Confirmation email

Firstly, scroll down for more information about your event in **Additional information** this will have any special information that will help you join and get the best experience from our Online event/class.



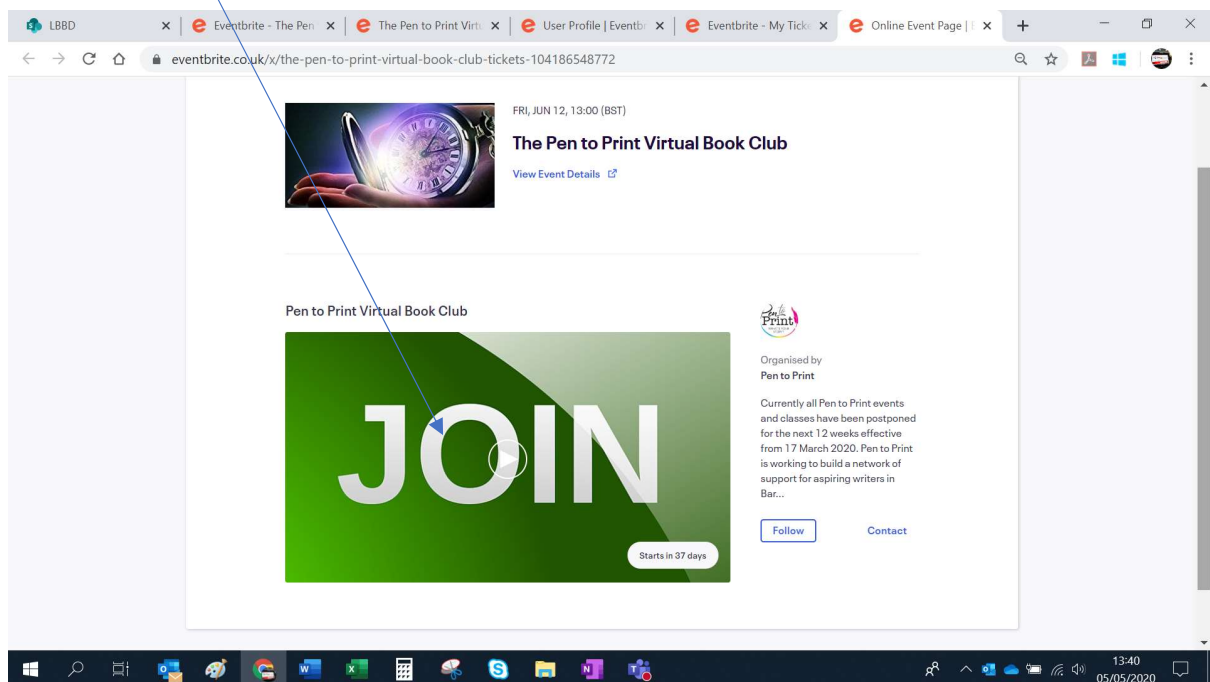
Scroll Down
the email to
**Additional
Information**

Scroll back to the top of the email and Click **View Now**



This will take you directly to the **Join Event Page**

Click the **Video Link JOIN** to access the event



This will take you to the Join page for the Microsoft Teams Meeting

Either

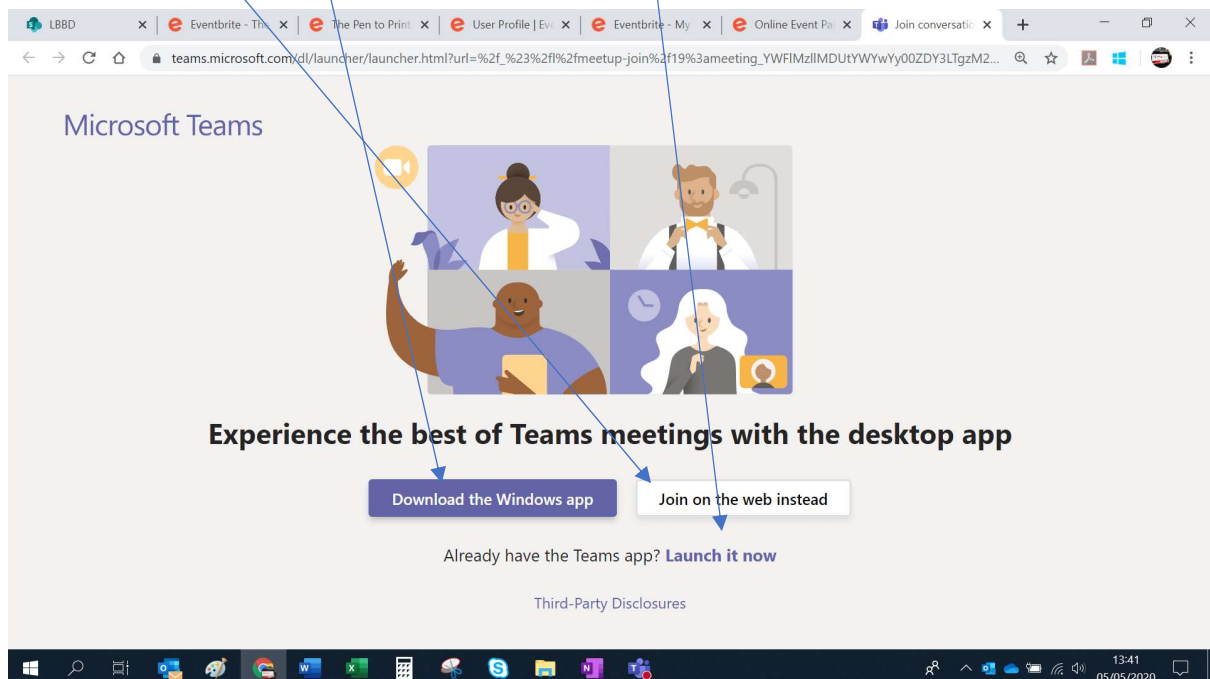
Click **Download the Windows app** if you want to download Microsoft Teams software app for the best experience.

or

If you already have the app installed, Click **Launch it now**

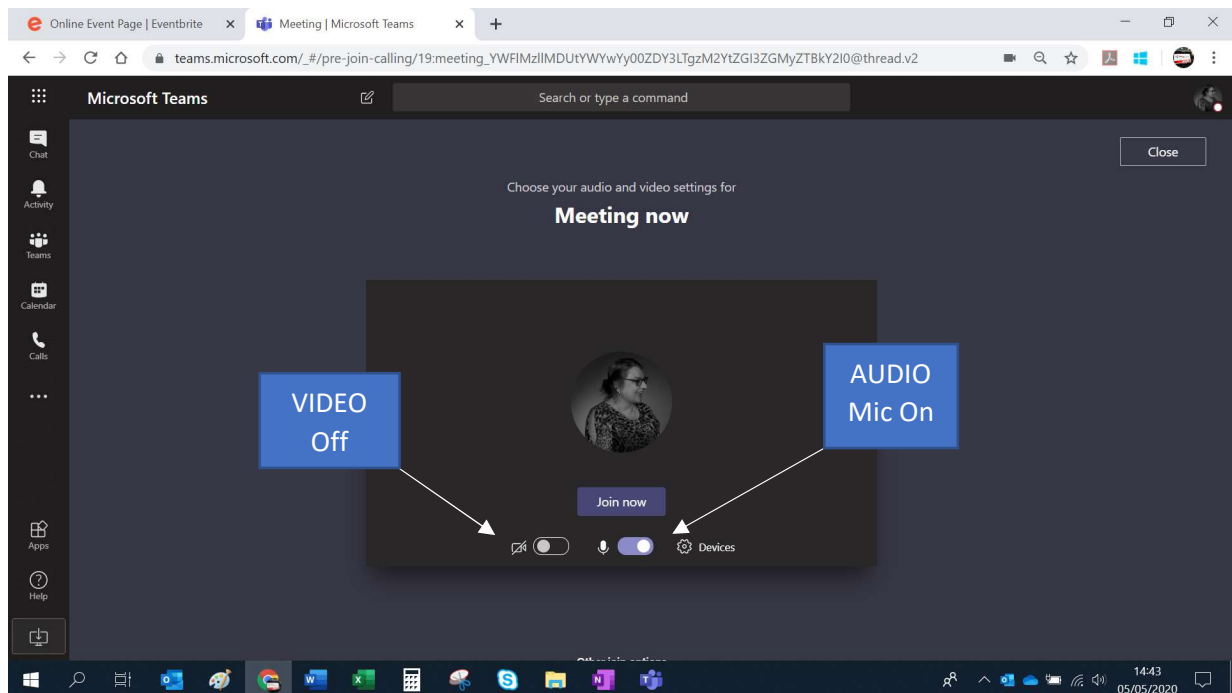
or

Click **Join on the web** to access the event through your browser without the need to download the app software.



The **Join on the web** option has limited functions You *must* choose to enable your video and audio mic settings *before* joining the session if you want to be seen or heard. Then Click **Join now**. (In the example below the Video is Off and Audio Mic On)

If you want to change these setting during the session you will need to leave the session. Set the desired option and click **Join now** to re-join.



If you already have Microsoft Teams installed, you may see the pop-up **Open Microsoft Teams?**

If you see this Click **Open Microsoft Teams**

