How to Guide - Join a Google Classroom in 10 steps.
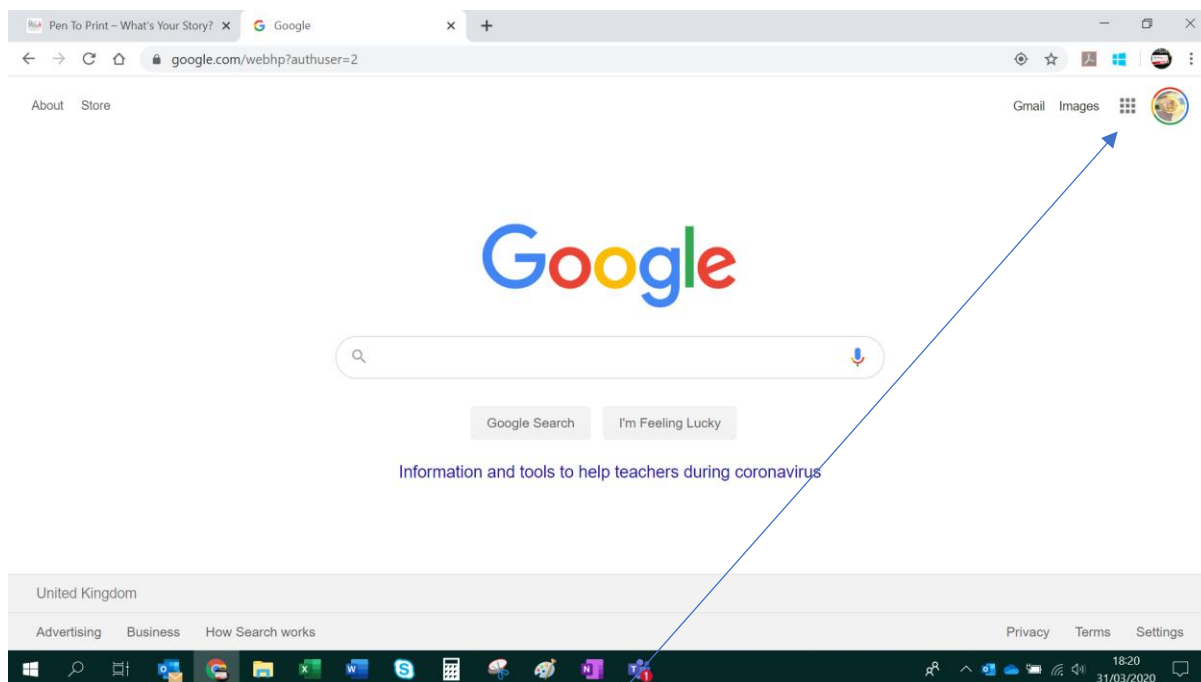
Firstly, sign into your Google Account.

(NB: These instructions are for when you are using a Chrome web browser, instructions may differ if you are using a different browser.)

If you don't already have a Google Account one you will need to set one up.

Once you are logged in you will see this as your home page on Google Fig 1.

Fig 1

Got to the squares in the top right-hand corner and click on them they will bring up the Google Apps menu. Scroll down until you find the Google Classroom Icon see Fig 2
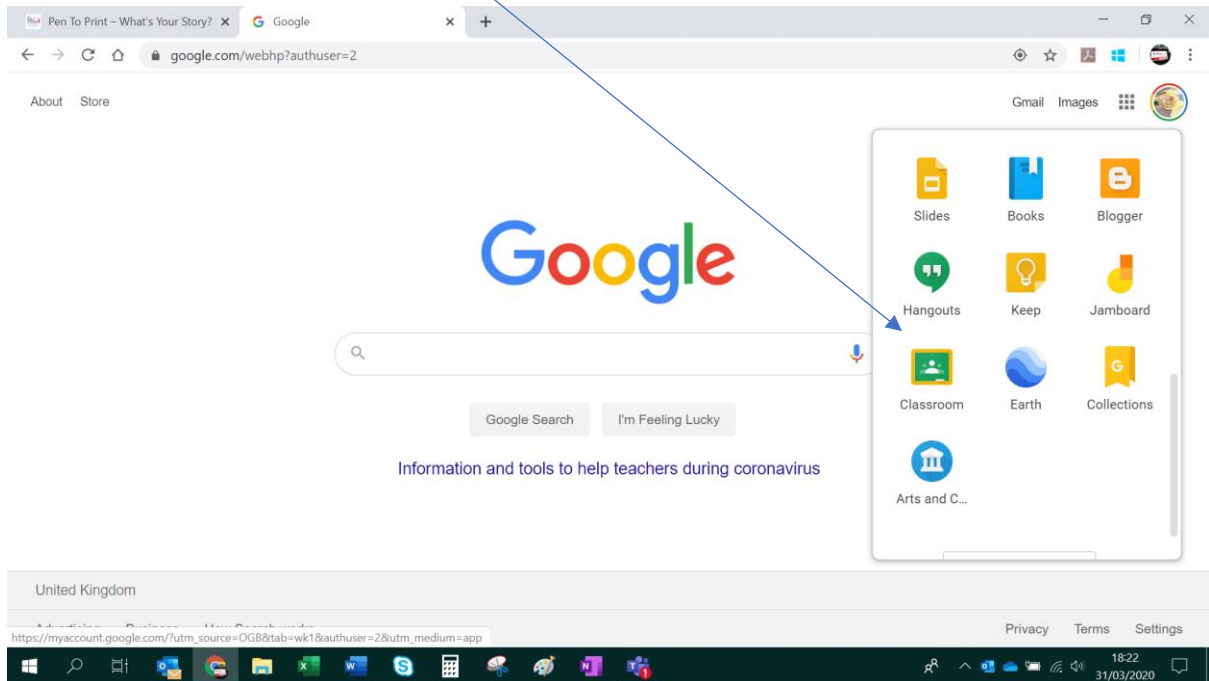

Fig 2

Continue to next page.
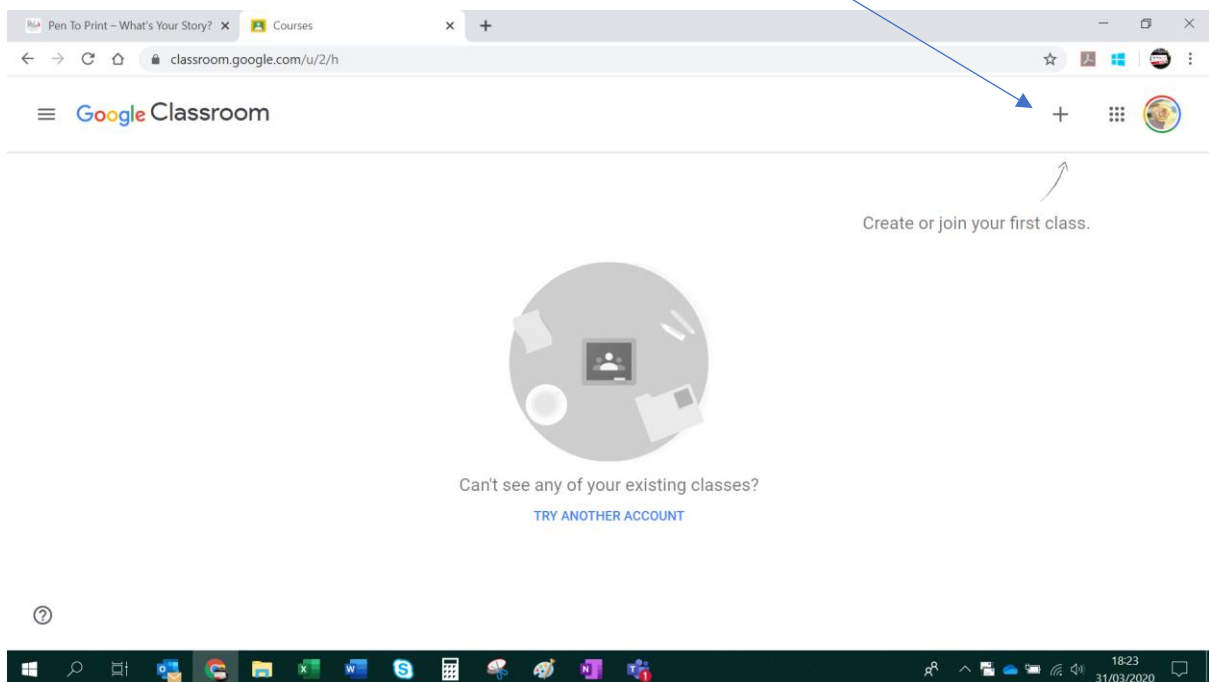
How to Guide - Join a Google Classroom in 10 steps.

Click on the Classroom Icon

Fig 3

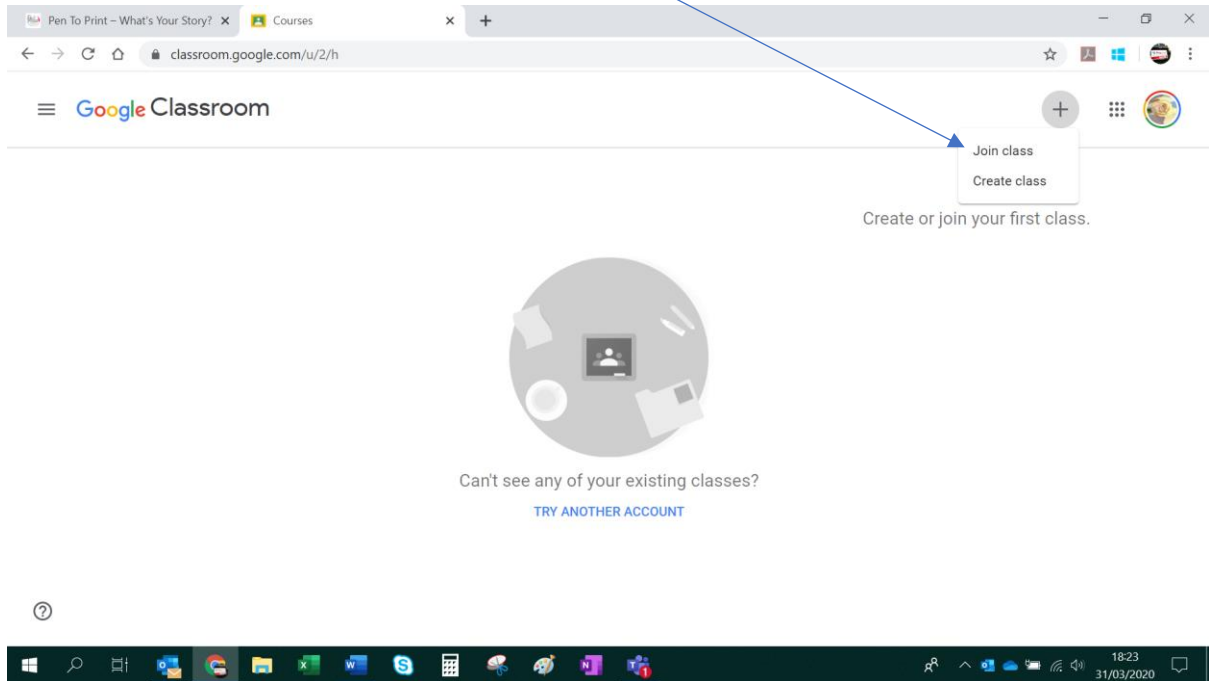**This will open Google Classroom. Look for the + sign and click on it.**

Fig 4

How to Guide - Join a Google Classroom in 10 steps.

You will get two options click 'Join Class'
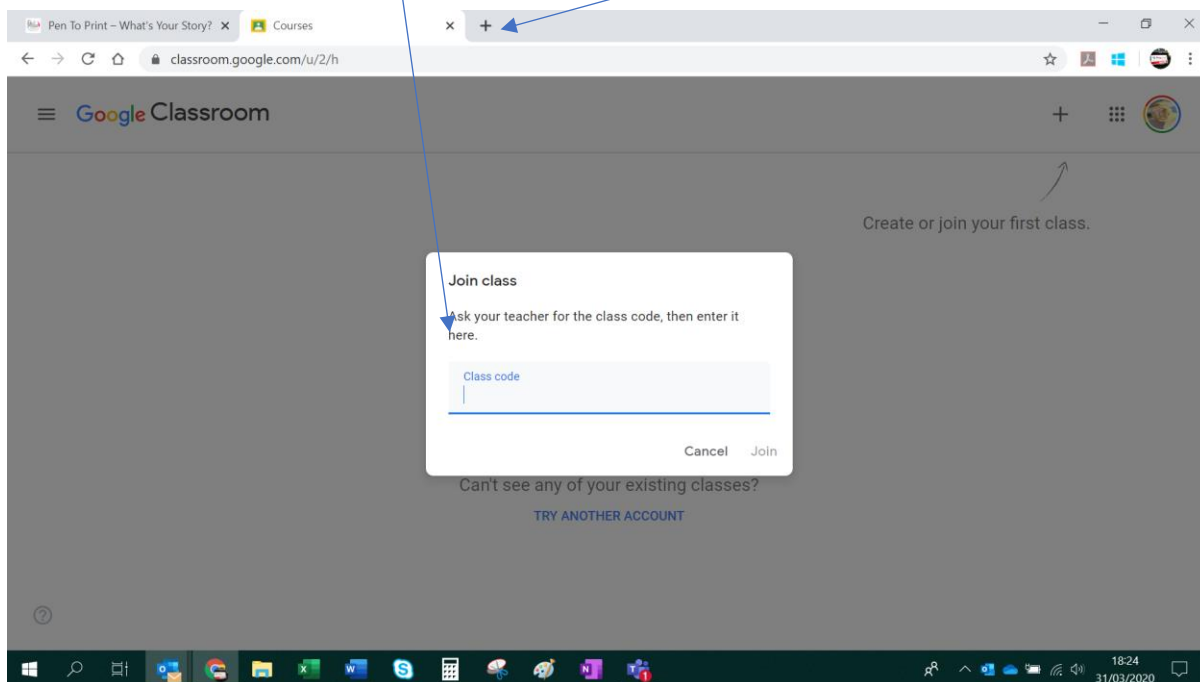
Fig 5

Continue to next page.

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You will be asked for a 'Course Code' this is either in your invitation email from your tutor or on your Eventbrite ticket this will be emailed to you if you have booked a place. Or you can open Eventbrite and open you ticket online

To open Eventbrite while keeping Google open click to open a new tab and open Eventbrite.

Fig 6

Continue to next page.

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If you open your Eventbrite ticket you will find your code Fig 7. Highlight it and copy then paste into the 'Join Class' box in Google Classroom see Fig 8 and click 'Join'. Alternatively, you can just type it in.
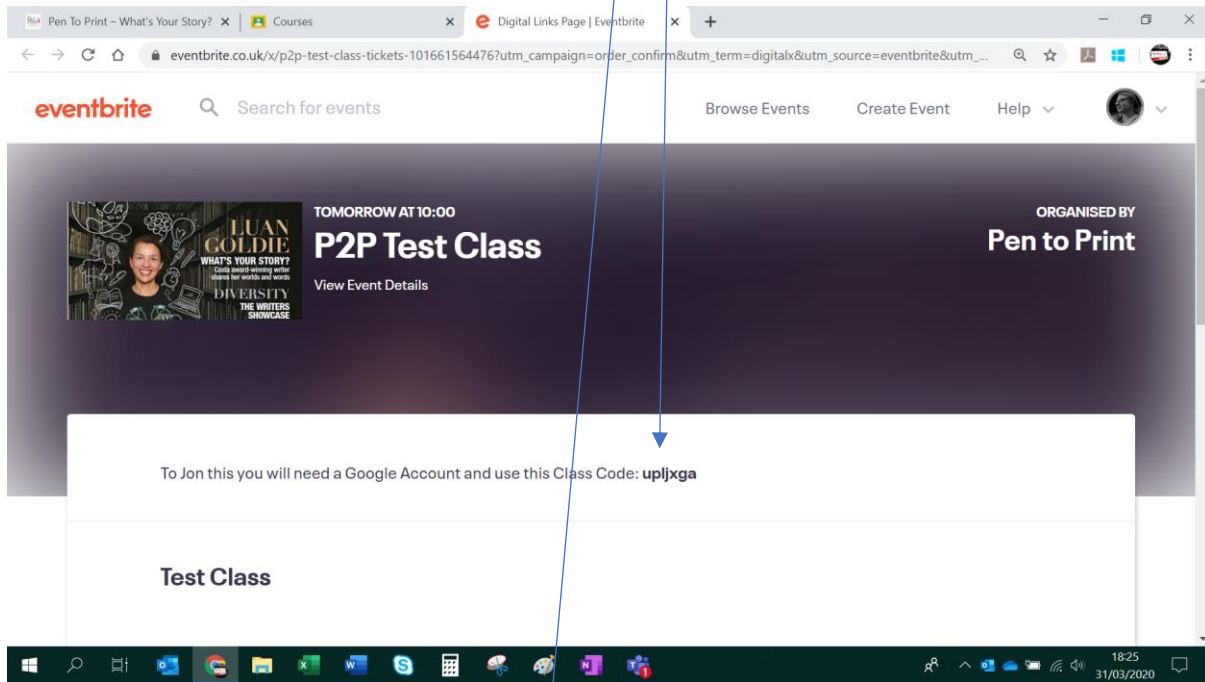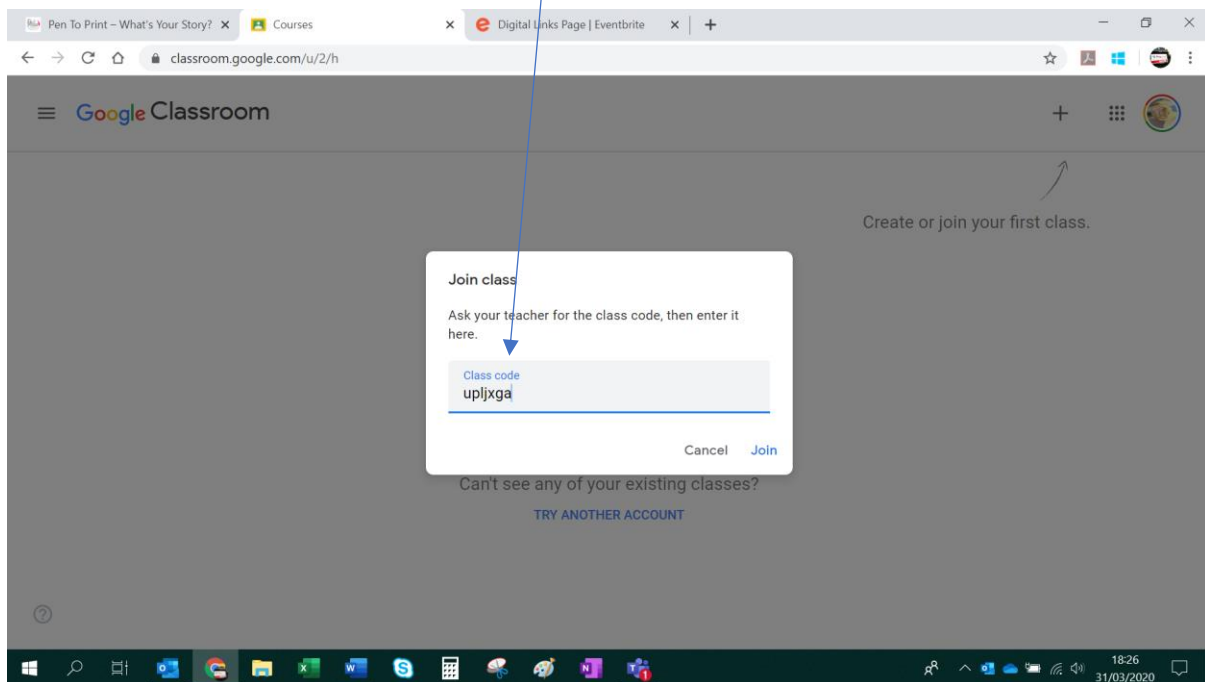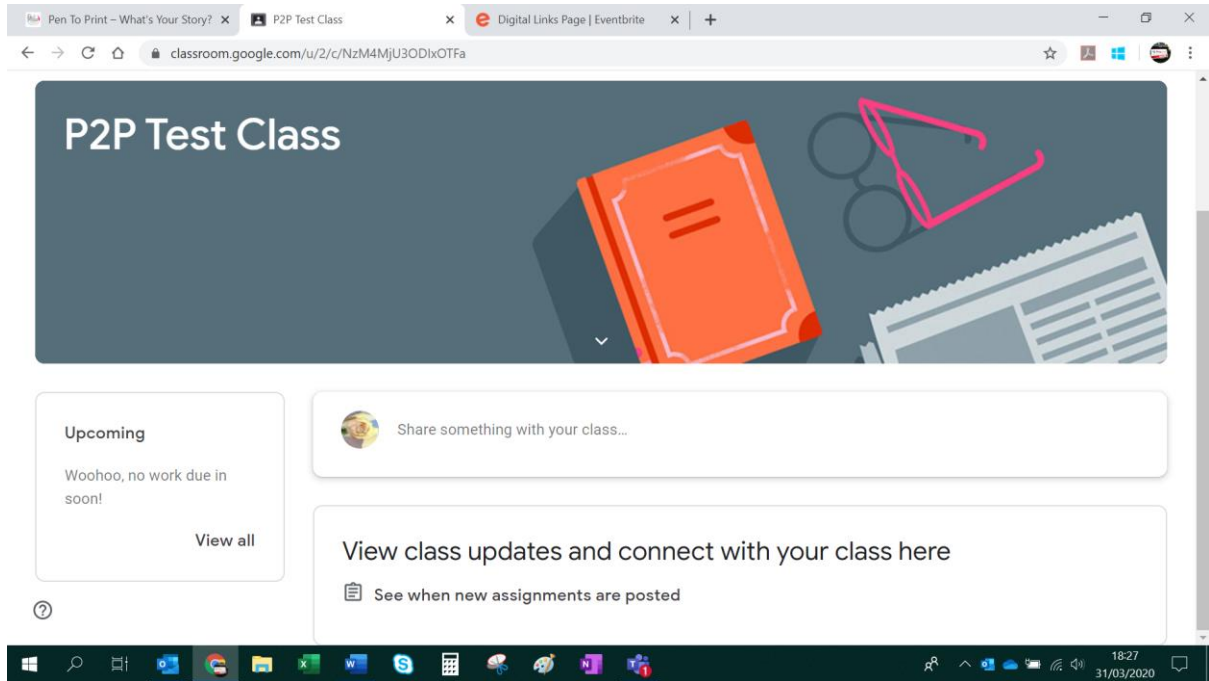
Fig 7

Fig 8

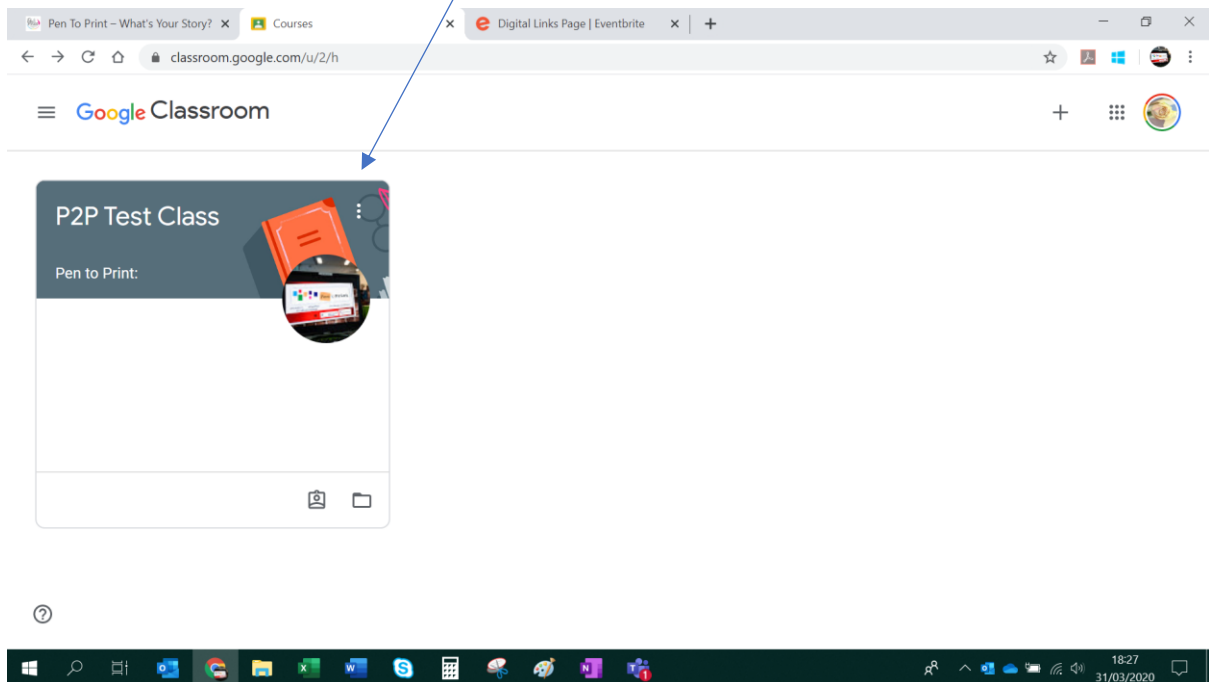# How to Guide - Join a Google Classroom in 10 steps.

The Classroom will now open.

Fig 9

When you open Google Classroom in the future you will see your Dashboard with all your classes displayed as tiles, see Fig 10. Click the tile to enter your chosen Classroom.

Fig 10

You are now ready to start using Google Classroom.